



Quality Assurance & Safety Coordinator

North Star Imaging (NSI) is located in **Rogers, Minnesota** and is a wholly owned subsidiary of Illinois Tool Works Inc., a diversified manufacturer of advanced industrial technology. Founded in 1986 as a Non Destructive Testing (NDT) equipment representative, the firm evolved to become one of the NDT industries' leading providers of Computed Tomography (CT) and Digital Radiography (DR) systems. NSI offers complete x-ray solutions designed and built at NSI's corporate facility in Rogers, MN. In order to keep up with its growth, North Star Imaging is seeking a **Quality Assurance & Safety Coordinator** to assist the company in achieving its growth potential.

The primary function of this position is to oversee the quality assurance (50%) and safety functions (50%). This includes the planning and coordination of activities that support the quality assurance of manufacturing processes, materials, and products as well as the planning and coordination of activities that support our safety program.

QA Responsibilities (50% of time)

- Assist with the setup, management, and improvement of our overall Quality Management System.
- Provide quality support to engineering during the design process.
- Establish inspection/test criteria for parts, assemblies, and products.
- Develop inspection plans for incoming materials and in-process parts.
- Ensure we have the proper tools/equipment to perform inspections.
- Oversee processes to manage deviations, discrepant material, corrective action, and continuous improvement.
- Track key quality metrics and report to management along with recommendations for improvements.

Safety Responsibilities (50% of time)

- OSHA reporting (injury, accident, near miss)
- Create, maintain, & update companywide safety programs for all employees
- Facilitate & keep records of safety meetings
- Coordinate safety audits and reporting for installation & service of x-ray systems
- EPA reporting; ensure NSI adheres to codes via reporting waste & recycling
- Keep accurate, up to date, detailed safety records & certifications
- Coordinate & track safety training for all NSI employees

Qualifications:

Bachelor's degree in an engineering/physical science discipline or an Associate's degree with CQE certification. Minimum of 5 years of quality experience in a manufacturing environment with 2-3 years of safety coordination

In addition, candidates will have:

- A fundamental understanding of quality philosophies, principles, systems, methods, tools, standards, organizational and team dynamics, customer expectations and satisfaction, supplier relations and performance, leadership, training, interpersonal relationships, improvement systems and professional ethics.
- A fundamental understanding of a quality system and its development, documentation and implementation to domestic and international standards or requirements.
- Basic understanding of the audit process including types of audits, planning, preparation, execution, reporting results and follow-up.
- Will be able to develop and implement quality programs, including tracking, analyzing, reporting and problem solving.
- Will be able to plan, control and assure product and process quality in accordance with quality principles, which include planning processes, material control, acceptance sampling and measurement systems.
- Will have basic knowledge of reliability, maintainability, and risk management, including key terms and definitions, modeling, systems design, assessment tools and reporting.
- Will have a thorough understanding of problem-solving and quality improvement tools and techniques. This includes knowledge of management and planning tools, quality tools, preventive and corrective actions, and how to overcome barriers to quality improvements.
- Will be able to acquire and analyze data using appropriate standard quantitative methods across a spectrum of business environments to facilitate process analysis and improvements.

NSI is an Equal Opportunity employer, offering a competitive salary and a rich benefits package which includes medical dental, life and disability insurance, education assistance, PTO, holidays, 401(k), as well as opportunities for professional development.

Top apply please submit resume and cover letter to greatjobs@4nsi.com or fax to Attn: HR at 763-210-6850.

Visit our websites for more information:

Corporate: www.4nsi.com

3D Computed Tomography: www.xviewct.com

Inspection Services Group: www.xrayinspectionsservice.com

Illinois Tool Works, Inc. www.itw.com

Illinois Tool Works, Inc. (NYSE: ITW) generated \$15.9 Billion in revenues in 2010. The 825 decentralized business units that comprise ITW's international business corporation are located in 52 countries and employ approximately 60,000 men and women who are focused on creating value-added products and innovative customer solutions.